

**Post Graduate Diploma in Hospital & Healthcare Management (PGDHHM)
SLM-Credit System**

Course Codes	Name of Course	Credits	Continuous Assessment	Term End Examination	Total Marks
101	Principles & Practices of Management	4	15	35	50
102	Public Health & Healthcare Systems	4	15	35	50
103	Financial Management	4	15	35	50
104	Materials & Quality Management	4	15	35	50
105	Hospital Planning & Management of Services	6	30	70	100
106	Marketing in Healthcare & Stakeholders	6	30	70	100
107	Project Report	4	15	35	50
108	Practical Training (Log Book)	4	15	35	50
	*Contact Session	-	-	-	Letter Grade
	Total	36	150	350	500

Note

1. 1 credit = 30 study hours
2. 4 credits = 50 marks
6 - 8 credits = 100 marks
3. All courses will have Term End Examination component of minimum 70% per course.
 1. Project: Learner need to carry out an original piece of work in any one of the healthcare organizations they are attending. Guidelines for this will be given in learner's handbook provided along with the study material.
5. Practical training (Logbook): The PGDHHM program is formatted such that, learner spends a substantial amount of their learning time in healthcare settings where they are exposed to actual hands on practical training. Learners have to establish contact on their own with a local hospital, nursing home or healthcare insurance set up, NGO, pharma or healthcare organization. Learner will have to record all activities observed in different departments of healthcare organization. At least eight departments have to be covered in the organization selected. Total of 10-12 hours must be logged in each department. The learner is required to submit log book duly certified by (Hospital Administrator/Medical Superintendent or Head of Institution). Learner should follow the guidelines given in learner handbook provided along with the study material.
6. *Contact Session is a mandatory non-credit course.

**Post Graduate Diploma in Medico Legal Systems (PGDMLS)
SLM-Credit System**

Course Codes	Name of Course	Credits	Continuous Assessment	Term End Examination	Total Marks
101	Introduction to Medico Legal Systems	4	15	35	50
102	General Principles of Law	4	15	35	50
103	Laws relating to Incorporation of Medical Institutions	4	15	35	50
104	Consumer Laws and Medical Profession, Taxation	4	15	35	50
105	Special Laws and the Health Profession	4	15	35	50
106	Labor Laws and the Health Profession	4	15	35	50
107	Medical Jurisprudence	4	15	35	50
108	Case Study	4	15	35	50
	*Contact Session	-	-	-	Letter Grade
	Total	32	120	280	400

1. 1 credit = 30 study hours
2. 4 credits = 50 marks
6 - 8 credits = 100 marks
2. All courses will have Term End Examination component of minimum 70% per course.
3. Case study: The PGDMLS program is formatted such that learner will be able to apply the knowledge of medical ethics and legal systems in day-to-day practice. They will get requisite skills and knowledge to respond in terms of medico legal litigation, case of negligence & other legal and administrative issues. Learner will be given three case scenarios. They will have to explain the given case scenario on key issues addressed/ medico-legal strategy adopted/ decision taken/ brief analysis of case/justification in support.
4. * Contact Session is a mandatory non-credit course.

**Post Graduate Diploma in Clinical Research (PGDCR)
SLM-Credit System**

Course codes	Name of Course	Credits	Continuous Assessment	Term End Examination	Total Marks
101	Introduction to Clinical Research	4	15	35	50
102	Guidelines & Regulations in Clinical Trials	8	30	70	100
103	Research Methodology & Biostatistics	8	30	70	100
104	Clinical Data Management (CDM)	4	15	35	50
105	Medical Writing & Business in Clinical Research	4	15	35	50
106	Project Report	4	15	35	50
	*Contact Session	-	-	-	Letter Grade
	Total	32	120	280	400

1. 1 credit = 30 study hours
2. 4 credits = 50 marks
6- 8 credits = 100 marks
3. All courses will have Term End Examination component of minimum 70% per course.
4. Project: Learners need to carry out an original piece of work in any one of the healthcare organizations they are attending. Guidelines for this will be given in learner handbook provided along with the study material.
5. *Contact Session is a mandatory non-credit course.

**Post Graduate Diploma in Health Insurance Management (PGDHIM)
SLM-Credit System**

Course Codes	Name of Course	Credits	Continuous Assessment	Term End Examination	Total Marks
101	Health Insurance, its Models & Financials	4	15	35	50
102	Public Health Insurance	6	30	70	100
103	Health Insurance Products & Underwriting	6	30	70	100
104	Health Insurance Claims Management	4	15	35	50
105	Legal Aspects in Health Insurance	8	30	70	100
106	Project Report	4	15	35	50
	*Contact Session	-	-	-	Letter Grade
	Total	32	135	315	450

Note:

1. 1 credit = 30 study hours
2. 4 credits = 50 marks
6- 8 credits = 100 marks
3. All courses will have Term End Examination component of minimum 70% per course.
4. Project Report: Learners need to carry out an original piece of work in any one of the healthcare organizations they are attending. Guidelines for this will be given in learner handbook provided along with the study material.
5. *Contact Session is a mandatory non-credit course.

**Post Graduate Diploma in Quality Management of Hospital & Healthcare Organization (PGDQMHHO)
SLM-Credit System**

Course Codes	Name of Course	Credits	Continuous Assessment	Term End Assessment	Total Marks
101	Quality in Healthcare	4	15	35	50
102	NABH Standards: Patient Centric Approach	4	15	35	50
103	NABH Standards: Management Centric Approach	6	30	70	100
104	Quality Standards for Other Healthcare Organizations	6	30	70	100
105	Tools and Techniques for Quality Improvement	8	30	70	100
106	Project Report	4	15	35	50
	*Contact Session	-	-	-	Letter Grade
	Total	32	135	315	450

Note:

1. 1 credit = 30 study hours
2. 4 credits = 50 marks
6- 8 credits = 100 marks
4. All courses will have Term End Examination component of minimum 70% per course.
4. Project Report: Learners need to carry out an original piece of work in any one of the healthcare organizations they are attending. Guidelines for this will be given in learner handbook provided along with the study material.
5. *Contact Session is a mandatory non-credit course.

**Post Graduate Diploma in Applied Nutrition & Dietetics (PGDAND)
SLM-Credit System**

Course Codes	Name of Course	Credits	Continuous Assessment	Term End Examination	Total Marks
101	Essentials of Nutrition	4	15	35	50
102	Nutrition Standards and Requirements	4	15	35	50
103	Counselling and Menu Planning	4	15	35	50
104	Therapeutic Nutrition	4	15	35	50
105	Nutrition for Life stages	4	15	35	50
106	Emerging Trends in Nutrition	4	15	35	50
107	Approaches to Community Nutrition	4	15	35	50
108	Case Study	4	15	35	50
	*Contact Session	-	-	-	Letter Grade
	Total	32	120	280	400

Note:

- 1 credit = 30 study hours
- 4 credits = 50 marks
6- 8 credits = 100 marks
- All courses will have Term End Examination component of minimum 70% per course.
- Case study: As a part of case study work, learner should undertake 5 case studies for nutritional assessment and diet planning in Healthcare or Wellness institutions. He/ She need to spend at least 3-4 hours/ per day for two months in nutrition dept. of a healthcare organization. This must be submitted in case study format available on website. While completing case study learner should follow the guidelines given in learner handbook provided along with study material.
- *Contact Session is a mandatory non-credit course.

Post Graduate Diploma in Medical Tourism (PGDMT)

SLM-Credit System

Course Codes	Name of Course	Credits	Continuous Assessment	Term End Examination	Total Marks
101	Introduction to Medical Tourism	4	15	35	50
102	International Relations and Global Health	4	15	35	50
103	Introduction to Healthcare Systems	4	15	35	50
104	Quality Management Systems and Standards in Healthcare	4	15	35	50
105	Health Insurance and Medical Tourism	4	15	35	50
106	Medical Tourism Marketing	4	15	35	50
107	Entrepreneurship in Medical Tourism	4	15	35	50
108	Case Study	4	15	35	50
	*Contact Session	-	-	-	Letter Grade
	Total	32	120	280	400

1. 1 credit = 30 study hours
2. 4 credits = 50 marks
6- 8 credits = 100 marks
3. All courses will have Term End Examination component of minimum 70% per course.
4. Case study: As a part of case study learners is required to submit, a case study on a given scenario related to medical tourism. While completing case study learner should follow, the guidelines given in learner handbook issued along with study material.
5. *Contact Session is a mandatory non-credit course.

**Post Graduate Diploma in Pharmacovigilance & Clinical Data Management
(PGDPVCDM)
SLM-Credit System**

Course codes	Name of Course	Credits	Continuous Assessment	Term End Examination	Total Marks
101	Introduction to Clinical Research	4	15	35	50
102	Global Pharmacovigilance	8	30	70	100
103	Risk Management	4	15	35	50
104	Standard Guidelines in Data Management	4	15	35	50
105	Data Management Activities & Software	8	30	70	100
106	Project Report	4	15	35	50
	*Contact Session	-	-	-	Letter Grade
	Total	32	120	180	400

1. 1 credit = 30 study hours
2. 4 credits = 50 marks
6- 8 credits = 100 marks
3. All courses will have Term End Examination component of minimum 70% per course.
4. Project Report: Learners need to carry out an original piece of work in any one of the healthcare organizations they are attending. Guidelines for this will be given in learner handbook provided along with the study material.
5. *Contact Session is a mandatory non-credit course.

Post Graduate Diploma in Nursing Administration (PGDNA)

SLM-Credit System

Course Codes	Name of Course	Credits	Continuous Assessment	Term End Examination	Total Marks
101	Essentials of Nursing Administration	6	30	70	100
102	Principles & Practices of Management	4	15	35	50
103	Resource Management in Nursing	6	30	70	100
104	Quality Management of Nursing & Public Health	8	30	70	100
105	Financial Management	4	15	35	50
106	Project Report	4	15	35	50
	*Contact Session	-	-	-	Letter Grade
	Total	32	135	315	450

Note

1. 1 credit = 30 study hours
2. 4 credits = 50 marks
6- 8 credits = 100 marks
3. All courses will have Term End Examination component of minimum 70% per course.
4. Project Report: Learners need to carry out an original piece of work in any one of the healthcare organizations they are attending. Guidelines for this will be given in learner handbook provided along with the study material.
5. *Contact Session is a mandatory non-credit course.

**Certificate in Medical Writing (CMW)
SLM-Credit System**

Course Codes	Name of Course	Credits	Continuous Assessment	Term End Assessment	Total Marks
101	Essentials of Medical Writing & Writing Tools	4	15	35	50
102	Documentation Practices in Medical Writing	4	15	35	50
103	Scientific Writing and Ethics in Medical Writing	4	15	35	50
104	Case Study	4	15	35	50
	Total	16	60	140	200

Note

1. 1 credit = 30 study hours
2. 4 credits = 50 marks
6- 8 credits = 100 marks
3. All courses will have Term End Examination component of minimum 70% per course.
4. Case study: As a part of case study learners is required to write, case study on given topic. This will focus on presenting the idea, flow and fluency of content & improving syntax. They can be any of the one type: 5. *Contact Session is a mandatory non-credit course.
 - Academic writing
 - Non-academic writing

While completing case study learner should follow, the guidelines given in learner handbook issued along with study material

**Certificate in Disaster Management for Hospital & Healthcare Organization
(CDMHHO)
SLM-Credit System**

Course Codes	Name of Course	Credits	Continuous Assessment	Term End Examination	Total Marks
101	Essentials of Disaster Planning	4	15	35	50
102	Hospital Disaster Management	4	15	35	50
103	Disaster Response Management	4	15	35	50
104	Case Study	4	15	35	50
	Total	16	60	140	200

Note

1. 1 credit = 30 study hours
2. 4 credits = 50 marks
6- 8 credits = 100 marks
3. All courses will have Term End Examination component of minimum 70% per course.
4. Case Study: As a part of case study learners is required to submit, a case study on a given scenario related to disaster preparedness. A case study will be given and they can be any of the one type:
 - Making a short presentation on the given topic (slides not more than 25) or
 - Case involving analysis of a given situation or
 - Specialized written case assignment by using pictures or flow charts or
 - Preparing a summary/ analysis of disaster situation

While completing case study learner should follow, the guidelines given in learner handbook issued along with study material

**Certificate in Hospital Infection Control & Patient Safety (CHICPS)
SLM-Credit System**

Course Codes	Name of Course	Credits	Continuous Assessment	Term End Examination	Total Marks
101	Introduction to Hospital Associated Infections	4	15	35	50
102	Prevention of Hospital Associated Infection & Surveillance	4	15	35	50
103	Patient Safety	4	15	35	50
104	Case Study	4	15	35	50
	Total	16	60	140	200

Note:

1. 1 credit = 30 study hours
2. 4 credits = 50 marks
6- 8 credits = 100 marks
3. All courses will have Term End Examination component of minimum 70% per course.
4. Case Study: This will help learner to understand implementation of standard guidelines for prevention of hospital associated infections. Learner should visit a hospital preferably with minimum 100 beds & assess compliance of existing infection control practices with the standard protocols for any 3 departments. The assessment will be conducted by observing activities in the departments.

Guidance for preparation of assessment tools will be available on the website as well as in learner handbook. Once the assessment is complete, learner will prepare & submit a report mentioning shortcomings if any, probable consequences due to noncompliance, good practices with their benefits & recommendations to reduce the gaps.